

JOB VACANCY



Description:

DIGITAL PROJECT MANAGER

Location: SPRINGS, EDENVALE GAUTENG

POSITION SUMMARY

Nugen Media is looking for qualified Digital Project Manager to co-ordinate, organise and direct our creative team through various design and development projects.

RESPONSIBILITIES

- Delivery of projects within scope, budget and time
- Manage all project-related documentation
- Run medium to large projects independently of management
- Project manage various discipline teams and third party resources
- Prepare and update project plans according to templates
- Plan, track, control and report on projects based on defined process
- Project manage risk and scope throughout the project
- Project manage client relationships throughout the project

QUALIFICATIONS

-Education and Experience:

Degree, diploma or senior certificate

- Must have at least three years project management experience
- Must have at least two years digital experience
- Experience in dealing with clients (brand managers, marketing managers)
- Good managerial and interpersonal skills
- Ability to manage resources
- Problem solving

APPLY

Please send all CVS or portfolios to

Email: Creative@nugenmedia.co.za

